

## Minutes from the Work meeting of ArcticSkills in Murmansk, 10<sup>th</sup> of December 2019.

### Participants

#### From Finnmark

- Svein Tore Jakobsen, Chair of the Board ArcticSkills
- Øystein Hansen, Principal Kirkenes Upper Secondary School
- Robert H Flatli, PM ArcticSkills
- Trond Hansen, Consultant ArcticSkills

#### From Lappi

- Antti Pävärintä, Vocational College of Lappia
- Sanna Laihinen, Vocational College of Lappia

#### From Murmansk

- Zubritskaya Elena, Specialist at the Ministry of Education and Sciences
- Lurgalova Aleksandra, Principal MTC
- Interpreter Anna

#### From Norrbotten

NIL

### Agenda

#### Intention: Start planning of the implementation of ArcticSkills 2020-22/23

##### Opening of the Work meeting

On behalf of the ArcticSkills delegation the Chairman opened the Work meeting Tuesday afternoon. The Chairman gave a special thanks to Elena and her crew for the hospitality and not at least the reception of the delegation allowing us to participate in 5<sup>th</sup> Regional WorldSkills competition opening ceremony on Monday. The opening ceremony was an impressive experience. The content of the visiting program was also highlighted by the Chairman.

##### The next Board meeting:

It was decided to meet in Tornio, Lappia on **Wednesday 12<sup>th</sup> February 2020**. In the evening the Chairman will host a dinner at Stadshotellet i Haparanda. Program will follow in January. Please make room in your calendar for this important meeting.

##### Board meeting/kick-off and teambuilding in Hammerfest, Norway in week 22.

The meeting/program will include excursions to Equinor LNG construction area at Melkøya, a boattrip to Sørøysund on an old restored local liner, "old Mårøy", among other things. Program will follow after ArcticSkills competition in April. Please make room in your calendar for this content-rich activity.

## Minutes from the Kolarctic get-together in Luleå, November 28-29.

Robert gave a brief update from this meeting, highlightning the importance of this kind of meetings where 29 different Kolarctic projects meet and sharing experience and the common understanding of the Kolarctic system. A network was established which we think will be useful for our project.

## Status of Grant contract negotiations and financing plan.

Reference:

<https://kolarctic.info/wp-content/uploads/2019/06/project-implementation-manual-13-june-2019-1.pdf>

The project ArcticSkills KO4035 is now in our final process. Kolarctic CBS will receive the latest update from our side in the end of this week. Kolarctic has given signal that the Grant will be given before the New Year.

The 2020 Grant from the Barents Secretariat has been approved (NOK 399 000,-) and will be a part of the 2020 ArcticSkills project.

## Introduction of the Kolarctic financial- reporting

Financial reporting.

Reference:

<https://kolarctic.info/wp-content/uploads/2019/04/financial-reporting-kolarctic-cbc-242019ru-1.pdf>

Robert gave an update from the 34 slides big presentation (attached).

As a result of the Kolarctic financial and reporting system, Robert will make plans for budget meetings for members that will handle the ArcticSkills budget in their own organisation.

One option to carry out the first meeting will be in Rovaniemi (Kolarctic CBC location?)

9th – 10th February. This means that if you are going to the Board meeting in Tornio on the 12th, you can go from Rovaniemi. Program to follow.

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Attached you will find: Implementation manual and Financial reporting

These are important documents to be studied by everyone before next Board meeting.

Implementation manual in English and Russian:

<https://kolarctic.info/wp-content/uploads/2019/06/project-implementation-manual-13-june-2019-1.pdf>

<https://kolarctic.info/wp-content/uploads/2019/03/ru-project-implementation-manual-11-feb-2019.pdf>

Financial reporting in English and Russian:

<https://kolarctic.info/wp-content/uploads/2019/04/financial-reporting-kolarctic-cbc-242019.pptx>

<https://kolarctic.info/wp-content/uploads/2019/04/financial-reporting-kolarctic-cbc-242019ru-1.pdf>